

# Parental Agreement for Students under 18 to study at ELC Bristol



*To be signed by the parent/guardian and by the student under 18.*

Courses at ELC Bristol are primarily for adults. Students participating in an ELC course will be treated as adults with limited supervision. The welfare of all our students is important to us, especially students under the age of 18. The school has a legal duty of care to look after under 18s safely. We have local knowledge and know the norms of UK life: these will not always be the same as in your country. Some things which are OK at home are not acceptable in England so to help us with this, we want you to be clear about what is expected of your son /daughter during their stay in the UK and that you and your son/daughter accept these conditions.

Student's name:					
Student's mobile number:					
Parents' or Guardian's name(s)					
In the case of emergency, please contact:					
Home telephone		Work telephone		Mobile telephone	

## The above parents/guardian and student understand and accept that:

- Students under 18 must stay in accommodation organized and checked by the school unless suitable alternative accommodation has been made by the student's parent(s) or guardian, in which case the school must approve it as part of their duty of care. Our accommodation for under-18 students is the Young Adult Summer residence, although occasionally we may be able to organize homestay family accommodation for under 18s.
- We recommend that on arrival, students under 18 have airport transfers arranged by the school, however, if parents give permission for their child to travel independently, then we will not insist on it, provided the school is given the student's travel details in advance (flight times and numbers), confirmation of how the student will get from the airport to their accommodation and their expected arrival time in Bristol. We will also need the student's and parents'/guardian's mobile numbers. When the flight has landed these mobiles should be kept switched on and charged at all times.
- Students have to be home by 10:30pm Sunday to Thursday and by 11pm on Friday and Saturdays. *Please do not ask us to make exceptions.*
- Students are not allowed to visit the over-18 student residences or flats, nor are they allowed to invite over-18 students or visitors into their accommodation unless by prior agreement with the school.
- Lunch is not provided. Students must get this themselves from the local shops, from the main school building cafeteria or, during the weeks when the Summer Centre is open, from the Summer Centre cafeteria.
- Students under 18 are required to wear an ELC wristband for ease of identification.
- He/she will have to buy his/her own lunch and will be out unsupervised at lunchtime,

after lessons finish, before dinner and after dinner until 22.30h Sunday to Thursday (23.00h on Friday and Saturday).

- On full-day excursions to other destinations, he/she can be unsupervised for 2-3 hours for shopping
- If the student is living with a homestay, he/she is expected to inform his/her homestay in advance if he/she plans to have dinner with friends
- He/she can go out unsupervised on Saturdays and Sundays in Bristol.
- He/she must provide written permission from his/her parents in advance if he/she wants to stay out overnight or go on an overnight trip
- He/she is required to follow the school's ICT policy regarding the safe use of the internet.
- It is illegal to buy cigarettes or alcohol under the age of 18
- Any student under the age of 18 who is found to be consuming alcohol will be disciplined by the school
- Students are expected to have a mobile phone. If required, we can give the students a free sim card on arrival. The students must give their mobile number to the school, to the Young Adult Summer Residence Managers (or homestay) and to their parents so that we can contact them at all times. They must have an adaptor and keep the phone charged.
- Students are required to always carry the ELC student card with them as the card has emergency contact numbers. So the student card is ready for them on arrival, please ask your child to upload a 'selfie' to our website <http://www.elcbristol.co.uk/selfie> Use the ELC student reference number for the picture. This can be found on the enrolment papers, for example, ELC1234.
- The parent/guardian must complete an Under 18s Medical Information Form. Students on medication should bring a letter from their doctor written in English with the name of the medicine, the dosage and frequency it should be taken and the condition for which it is prescribed. Students are responsible for the care and administering of their own medication.
- Students and parents/guardians must read the ELC under 18 handbook before the student starts their course and agree to comply with the guidelines.
- **From time to time we take photographs of students taking part in school activities. These may be put on the school social media sites or in our promotional materials. Do you give permission for your son/daughter to be in these school photographs?**  
Yes  No

**The school will inform you (the parent/guardian) if your son/daughter breaks any of the above rules and that in such a case, you understand and accept that he/she may be sent home. There is no refund of fees in this case.**

*By signing this agreement we confirm we have read and understood the information and that we accept the conditions.*

**Name of parent/guardian .....Signature ..... Date .....**

**Name of Student ..... Signature ..... Date .....**