



## Useful information for Educational Consultants about ELC Bristol

We know that there is a lot of information to learn and remember about schools so we want to try and make it as easy as possible for you! Here are some useful contacts, information and links. We hope you find this useful.

### Key Contacts

Principal - John Duncan - [john@elcbristol.co.uk](mailto:john@elcbristol.co.uk)

Vice Principal - Mark Calland - [mark.calland@elcbristol.co.uk](mailto:mark.calland@elcbristol.co.uk)

For new bookings and general queries, please email:

Clare Hutton – [clare.hutton@elcbristol.co.uk](mailto:clare.hutton@elcbristol.co.uk)

Kate Jackson – [kate.jackson@elcbristol.co.uk](mailto:kate.jackson@elcbristol.co.uk)

Neil Mullens – [neil.mullens@elcbristol.co.uk](mailto:neil.mullens@elcbristol.co.uk)

For information about homestay accommodation please email:

Andrea D'Essen - [andrea@elcbristol.co.uk](mailto:andrea@elcbristol.co.uk)

For information about self-catering accommodation please email:

Lauren Hyde – [lauren.hyde@elcbristol.co.uk](mailto:lauren.hyde@elcbristol.co.uk)

For discount and payments queries please email:

Ian Saint – [ian@elcbristol.co.uk](mailto:ian@elcbristol.co.uk)

### The School

Our website is full of really useful information about the school; here is a link which will tell you a little bit more about us and our location - <http://www.elcbristol.co.uk/school/the-school>

The minimum age we accept is 17 (16 during the summer courses).

The average age is 23. There is no maximum.

The average number of students in the school is 172. (250 in July and August)

There is a good mix of nationalities in the school with an average of students from 25 different countries.

We do not accept large groups.

We only offer full time courses (21 full teaching hours per week).

We run General English and exam preparation courses. We prepare students for the Cambridge exams, IELTS and BULATS.

Here is some more information from our website about our General English courses -

<http://www.elcbristol.co.uk/courses/general-english> and here is some more information for the exam

preparation courses - <http://www.elcbristol.co.uk/courses/examination-preparation>

All of the students, whether they're doing General English or exam preparation, will study for 21 hours per week and all have the same break and lunchtimes. As well as the main course, we also offer optional supervised self-study sessions on 4 afternoons per week (4 hours total per week) as well as conversation club for 2 hours a week. These are optional but a great added extra for the students!

We accept students of all levels from elementary to advanced. We do not accept beginners and Elementary students must start their course on main course starting dates (see our current dates and fees for more information). Students at pre-intermediate level or above can start their course on any Monday.



### Accommodation

For accommodation, we offer both homestay and self-catering options. Here is some more information from our website about homestay accommodation - <http://www.elcbristol.co.uk/accommodation/accommodation-in-bristol> and self-catering accommodation - <http://www.elcbristol.co.uk/accommodation/self-catering-student-residences-houses-and-flats>

During the summertime, our students can live in Bristol University's student accommodation, Goldney Hall. Here is some more information and pictures - <http://www.elcbristol.co.uk/accommodation/goldney-hall-residence>

Accommodation details will be sent to you at least 2 weeks before the student is due to start their course. Ideally, students should arrive in their accommodation on the Sunday before the start of their course and leave on the Saturday following their course. If students arrive in their accommodation after 10.30pm then they will have to pay a £20.00 late arrival fee.

### Airport transfers

We are able to arrange a taxi service from all London airports and Bristol airport. If your student requests an airport transfer, the confirmation and necessary information will be sent to you in the week leading up to their departure.

Student's under 18 years old must not be left alone at the airport so either a taxi transfer or a 'meet and greet' service must be arranged by the school for arrival and departure or the parents must make other suitable arrangements agreed with the school.

### Other useful links

Our educational tour organisers page - <http://www.elcbristol.co.uk/eto-educational-tour-organiser> - Here you will find pictures and logos as well as '10 reasons to choose ELC' which is also translated into different languages.

Frequently asked questions - <http://www.elcbristol.co.uk/faq>

Our social programme - <http://www.elcbristol.co.uk/student-corner/social-programme> This will give you an idea of the kind of activities that we arrange for students and you can also see what's going on in the school this week!

*If you have any other queries which aren't answered here, please don't hesitate to contact us.  
We look forward to working with you in the future!*